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Report for Week Ending 8 February 1956
from
RECORDS DISPOSITION BRANCH

Project 5-70 - Office of Training [REDACTED]

25X1A9a

The schedule is now being coordinated with the Support Staff, the Plans and Policy Staff and the [REDACTED]

25X1A6d

25X1A6d

Several sections of the Support Staff have returned their part of the schedule and have concurred in a majority of the items. Project is 84% complete.

Project 5-77 - Office of Current Intelligence [REDACTED]

25X1A9a

No change from previous report. Project is 93% complete.

Project 6-11 - Office of Personnel [REDACTED]

25X1A9a

Review of the comments received on the preliminary schedules for the Personnel Assignment Division indicates only a few minor changes have been suggested.

A survey of the records of the Benefits and Casualty Division will begin today. Project is continuing and is 38% complete.

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Project 6-15 - DD/I [REDACTED]

No change from previous report. Project is 87% complete.

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Project 6-23 - [REDACTED]

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Survey is continuing and only part of one branch and one staff remains to be surveyed. Approximately fifteen items will have to be added to the schedule. Descriptions and disposal actions are being changed on several items. Project is 35% complete.

General Information

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A meeting was held with Mr. [REDACTED] Special Assistant to DD/S, attended by [REDACTED] to discuss a possible inventory of records in his office. He has agreed to call us when a starting date has been arranged with his staff. 25X1A9a

Seven boxes of records were removed from the DD/S office and retired to the Records Center.

Records of the A & E Staff, OTR amounting to 55 cubic feet were retired to the Agency Records Center. This action is a direct result of the records disposition program being developed for that staff.

[REDACTED] 25X1A9a

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